

Donald Gaddis Company, Inc.

150 S. Wacker Drive
Suite 600
Chicago, IL 60606

Insurance Application Corporate/Private Fine Art and Collectibles

GENERAL INFORMATION

Name of Applicant

Mailing Address

Occupation of Applicant

LIMIT OF INSURANCE REQUESTED AT EACH LOCATION

List all Locations where Property is Located

Limit

- 1.
- 2.
- 3.

Are you requesting coverage for any item located outdoors? If so, please identify these items.

CONSTRUCTION

(Select for each : Adobe, Brick, Glass, Safety Glass, Steel, Stone, Wood, Fabric / Carpet, specify other)

- | | <u>Location 1</u> | <u>Location 2</u> | <u>Location 3</u> |
|----------------------|-------------------|-------------------|-------------------|
| • Exterior Walls | | | |
| • Interior Walls | | | |
| • Floors | | | |
| • Ceilings | | | |
| • Structural Support | | | |

FIRE PROTECTION

- | | <u>Location 1</u> | <u>Location 2</u> | <u>Location 3</u> |
|--|-------------------|-------------------|-------------------|
| 1. Is the entire building protected by a fire and/or smoke detection /alarm system?
If no, describe area not protected: | | | |
| 2. Is the alarm system listed and installed according to UL specifications? | | | |

3. How often is the system checked?
4. Does your alarm system ring to a central station?
5. Do you have portable fire extinguishers? If yes, what type?
Carbon Dioxide, Dry Chemical, Foam, Halon, Acid, Other

SECURITY

- | | <u>Location 1</u> | <u>Location 2</u> | <u>Location 3</u> |
|---|-------------------|-------------------|-------------------|
| 1. Type of structure:
Single family home? Co-op/condo? Gated community? | | | |
| 2. Who has keys to exterior doors? | | | |
| 3. Frequency of travel? | | | |
| 4. Is the property unattended for long periods of time? If, yes, explain. | | | |
| 5. Are special instructions given to third parties regarding the care and handling of the collection? | | | |
| 6. Employment of live-in help? | | | |

ELECTRONIC SECURITY

1. Do you have an electronic security alarm system in operation throughout the house?
2. What types of detection equipment are in operation? (select)
Magnetic Contact, Photo ray, Ultrasonic, Sound, Motion, Infrared, Pressure, CCTV with recording
3. Does your electronic alarm system ring to a central station?
4. Are all exterior openings secured and alarmed?

SAFES / VAULT (Jewelry Coverage)

1. Do you have a safe?
2. It is U. L. rated? If so, what is the rating?
3. Location of Safe?
4. Who has access to safe?
5. Is the safe separately alarmed?
6. Do you keep the jewelry to be covered in the safe except when worn?
7. Do you regularly have jewelry checked by a jeweler to ensure all mountings are in good repair? When was this last done?

COLLECTION DOCUMENTATION

Invoices or a copy of the most recent appraisal showing the date and appraiser's qualifications must be submitted which states:

- Name of artist or maker (where relevant)
- Title of object
- Date
- Measurements
- Material

EXPOSURE

1. How are outdoor sculptures secured?
2. How are indoor sculptures secured?
3. How are paintings hung? (Loops? Brackets? On Wall? From Soffit?)
4. Who is responsible for hanging and securing works of art?
5. Where Fine Art stored when not on display?
6. Will insured agree to an inspection of the premises and artwork by an AXA representative or designee?

HURRICANE/WINDSTORM COVERAGES

Location

1. How far away is the property from water?

If property is within 5 miles of coastal body of water

1. Are there permanent shutters or high-impact resistant glass on all windows of the home?
2. Are hurricane shutters closed for extended periods of non-occupancy, such as seasonal residences or long vacations?
3. Are there hurricane straps holding the roof to the rafter?
4. If the roof is Spanish tile, are clips in place?
5. Is there a backup generator for the climate control system or fan in private homes located less than one mile from the intercoastal or ocean?
6. Is the back-up generator located off the ground?
7. Does Insured have storm closet(s) in the home?

Emergency Plan

1. Is Insured ready to move art to safe location in the event of Hurricane watch?
2. Where is this location?
3. Is it an art specialty warehouse?

4. Does Insured have a list with emergency contact numbers?
5. Is the household help aware of the emergency plan?

Protection against mold exposure in Florida

1. Are air conditioning systems operating at all times to protect against mold growth?
2. In the event of a power outage, have arrangements been made with someone to put the air conditioner back in operation once power is restored?

EARTHQUAKE COVERAGE

Dwelling/Structure

1. When was house/apt. building built?
2. Single dwelling or apartment, if so what floor?
3. Material of construction?
4. Stilt or Slab foundation?
5. Is the structure retrofitted in accordance with California Building Code?

The Collection

6. Any Earthquake mitigation techniques for the collection?
7. What percentage of collection is fragile/breakable?
8. Please describe mitigation techniques.
9. Was collection professionally mitigated? If yes, please request documentation.

Framed works on the wall

10. Are framed works hung on more than one nail?
11. Are framed works hung w/weight rated hooks?
12. Are your framed works covered with Plexiglas rather than glass (except for pastels, charcoals and chalks)

Furniture/Sculptures

13. Are tall, unstable pieces of furniture secured to the wall or floor?
14. Are bookshelves secured to the wall?
15. Are shelves in display cases fastened in place?
16. Are Sculptures secured to their bases
17. Are the bases secured to the floor?

Decorative Arts

18. Are decorative items on tables/shelves secured to the surface with adhesive or mounts?

19. Are decorative items in display cases secured to the surface?

Have you filed for personal bankruptcy in the past 10 years? Has your business?

Name of current Insurance Carrier :

LOSS HISTORY - for the last five years

<u>Description of loss</u>	<u>Amount of loss</u>	<u>Date</u>
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Producer, how long have you known the applicant?

Do you handle any other lines of insurance for the applicant?

COMPLETING THIS FORM DOES NOT BIND THE PROPOSER TO COMPLETE THIS INSURANCE

Applicants' Signature

Date